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Neuroscience Network

Leadership, Governance & Policy Checklist

Please use this checklist as a guide for possible action items towards improving integration for **Leadership, Governance & Policy**. You can write anything you like in the 'Extra Notes' section.

Item	Completed? (Y/N)	Extra Notes
1. Have we identified the service to prioritize integration efforts using the Service mapping tool ?		
2. Have we reflected on available resources and governance structures using the Reflection Worksheet ?		
3. Have we established an agenda/policy indicating how integration will be achieved and improved across services?		
a. Is the agenda/policy is shared within services and between services?		
b. Are staff are educated and trained on the agenda/policy		
4. Have we established governance meetings with integration partners?		



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5. Have we formally or informally established agreed ways of working between services including (but not limited to) frequency of meetings/communication and referral processes		
a. Have we established processes to manage issues and/or conflict, including when and how issues should be escalated to senior levels		
b. Have we established processes to assess the effectiveness of the partnership and make changes if needed?		